

This form can be used as a delivery note for the goods to be dispatched. We ask you to fill out the entire form.

You will receive a message when the goods have arrived with us. The returned products are checked by us on the basis of the following faults, and / or comments. If no faults are found, we charge £ 20 handling fee.

Company		Phone number	
Contact person		Fax number	
Address		E-mail	
Postal code/place		Reference	

Product	Serie No.	Amount	Purchased on (date)	fortop Order No. and/or Invoice No.
1.				
2.				
3.				
4.				
5.				

Reason of returned item (required)

RMA-number	Date	Place

Email the completed form to:  
info@fortop.co.uk.

After receipt of the RMA-number you can return the products to:

**fortop automation & energycontrol UK Ltd**  
Malvern Hills Science Park, Geraldine Road  
Malvern, Worcestershire, WR14 3SZ

We aim for your RMA request to be handled as soon as possible and we will keep you informed about the status. If you have questions you can reach us at +44 (0) 1684 585148.